Our Motto is ‘Caritas’, which means ‘Love’. Our Crest has as its centre the Cross of Jesus – radiating love towards all.
**FROM THE PARISH ADMINISTRATOR**

Education is about the development of the whole person. Catholic Education is founded on a Christian concept of life.

In the process of education the school does not stand alone. Indeed, the basic education of children takes place in the home. Parents are the first educators of their children. The values and ideals which the parents hand on to their children will influence them for the rest of their lives.

The community too, has an important role to play, especially the Church and Parish Community to which we belong through the Sacraments of Initiation – Baptism, Eucharist and Confirmation.

St Vincent’s School strives to support parents in the development of the physical, intellectual, emotional and spiritual well-being of their children. This is best achieved when parents, school and parish work together.

Father Michael Mullen

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**FROM THE PRINCIPAL**

Welcome to St Vincent’s School! We hope that your child/ren’s time with us will be happy and rewarding, both academically and socially.

St Vincent’s School is a Catholic Systemic Primary School which was established in Jamison in 1970.

St Vincent’s recognizes that parents are the first educators of their children and that the school staff build upon the foundation that the parents have established. Our staff work towards providing a warm, safe and supportive atmosphere where children can work in a co-operative environment to reach their full potential academically, socially, spiritually and emotionally.

Our motto at St Vincent’s – Caritas – means ‘Love’ and is based on the Gospel values of Faith, Hope and Love. This is evident in the way all members of the school community interact and treat each other in the day to day organisation of the school.

Marg Koenen
GENERAL INFORMATION

School Address  St Vincent’s Primary School
                3 Bindel Street
                Aranda ACT 2614

Telephone      6251 2442
Fax            6251 2014
E-mail         office.svdp@cg.catholic.edu.au

Principal      Marg Koenen

Assistant Principal  Terms 1 and 2 - Darren Roberts
                     Terms 3 and 4 - Lisa Harris

Religious Education Hamish Meagher
Co-Coordinator

Office Manager  Nicole Watson

The school has a comprehensive web page at

http://www.svdp.act.edu.au

Parish Administrator  Father Michael Mullen
                      St Matthew’s Parish
                      12 Chewings Street
                      Page ACT 2614

Telephone      6254 1827 Page/6251 1525 Aranda
VISION
Our Vision as members of St Vincent’s Primary School, is to be a Catholic community, nurturing and challenging one another to reach our potential as lifelong learners.

MISSION
The community of St Vincent’s Primary School strives to:

- Nurture children in their spiritual journey by teaching and modeling Gospel values,
- Model being lifelong learners by continuing to improve our teaching practice through professional development,
- See our school as a vital complement to the family which is the primary educator of the child, and to encourage and recognize the need for mutual support,
- Develop a happy and caring environment that fosters a love of life and an intrinsic motivation for learning, and
- Support each child in developing a positive sense of self and appreciation of others.
**EXIT OUTCOMES**

At St Vincent’s School we endeavour to provide a curriculum that will enable all students to come to:

<table>
<thead>
<tr>
<th>Know</th>
<th>Be</th>
<th>Do</th>
</tr>
</thead>
<tbody>
<tr>
<td>That God’s love is central to their lives.</td>
<td>Prayerful witnesses to Christ.</td>
<td>Integrate their faith with their life.</td>
</tr>
<tr>
<td>Of a sense of personal mission.</td>
<td>Respectful of self and others.</td>
<td>Promote the equality and dignity of each person.</td>
</tr>
<tr>
<td>How to nurture their self-esteem and be committed to growth.</td>
<td>Active and informed citizens.</td>
<td>Appreciate diversity in human society.</td>
</tr>
<tr>
<td>That learning is a continuous journey where mistakes are viewed as positive steps to growth.</td>
<td>Resilient.</td>
<td>Display and respect leadership.</td>
</tr>
<tr>
<td>Of their own identity, heritage and cultural background.</td>
<td>Creative and critical thinkers.</td>
<td>Make informed decisions.</td>
</tr>
<tr>
<td>How to access, acquire and apply information.</td>
<td>Articulate and fluent communicators.</td>
<td>Live harmoniously and work co-operatively with others.</td>
</tr>
<tr>
<td></td>
<td>Enthusiastic and creative.</td>
<td>Show initiative.</td>
</tr>
<tr>
<td></td>
<td>Confident and independent.</td>
<td>Take responsibility for their actions.</td>
</tr>
<tr>
<td></td>
<td>Physically skilled and active.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Significant users of technology</td>
<td></td>
</tr>
</tbody>
</table>
PHILOSOPHY OF LEARNING

At St Vincent’s we aim to support and develop each child to reach their full potential spiritually, emotionally, physically, and intellectually. We strive for excellence in literacy and numeracy, but at the same time are aware that for each child the attainable goals will differ. Thus we allow and cater for the individual differences that exist in the framework of each classroom and year level. We endeavour to create an environment where learning and growth take place within a supportive, Christian environment, where self respect and respect for others is vital.

We encourage our students to become self disciplined and responsible, not only for themselves but to members of the community. The members of the staff give witness, through their lives and their dealings with parents and children, to the fact that they support the teachings of Christ.

We believe our teaching and learning approach is both meaningful and exciting. It promotes the development of the knowledge, understandings, skills, values and attitudes that the children will need to become lifelong learners and to meet the St Vincent’s ‘exit outcomes’ upon completion of their primary schooling.

Learning is the core goal of education and we aim for it to be meaningful, related to real-world experiences and integrated where authentically possible. The teaching and learning process should contain elements of repetitive learning, hands-on experiences and explicit teaching and revision, exposing children to a variety of ways to apply each new concept in real-life and problem-solving situations. It should involve modelling, guided practice, group practice and independent practice that is relevant and caters for all the children’s needs including support and extension.

Learning should be an enjoyable experience for all. It should be exciting, rewarding and challenging. It should be accessible to all children and empower them with a sense of achievement and success.
A SHORT HISTORY OF ST VINCENT’S

St Vincent’s Primary School is a Catholic systemic school, within the Archdiocese of Canberra and Goulburn. It is an important part of the Parish of St Vincent de Paul, of which Father Michael Mullen is the Parish Administrator.

St Vincent’s Primary opened in the Jamison Community Centre and Library, Macquarie, for the first term of 1970. The school was under the direction of the Sisters of Jesus, Mary and Joseph, a Dutch Order. Sister Antoinette was the first Principal. Father Reynolds was the Parish Priest.

In 1975 the Dutch Sisters left the school and were followed in 1976 by the Sisters of St Joseph of the Sacred Heart. History repeated itself, however, and in 1981 the Sisters left the school due to the needs of their Order in other areas.

In 1982 the first lay Principal, Mary Uhlmann, was appointed and the school year began with a completely lay staff. Principals at the school since 1982 have been:

Mary Uhlmann 1982-1989
Kate Jones 1990-1993
Tim Boyton 1994-1997
Doug Hodgson 1998-2003
John Vance 2004-2010
Marg Koenen 2011-
### Daily Timetable

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.30am</td>
<td>Teacher supervision begins</td>
</tr>
<tr>
<td>8.50am</td>
<td>Line Up</td>
</tr>
<tr>
<td>10.55am</td>
<td>Apply sunscreen</td>
</tr>
<tr>
<td>11.00am</td>
<td>Morning Tea</td>
</tr>
<tr>
<td>11.15am</td>
<td>Play</td>
</tr>
<tr>
<td>11.35am</td>
<td>Warning Bell (begin lining up)</td>
</tr>
<tr>
<td>11.40am</td>
<td>Return to class</td>
</tr>
<tr>
<td>12.55pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1.15pm</td>
<td>Play</td>
</tr>
<tr>
<td>1.45pm</td>
<td>Warning Bell (begin lining up)</td>
</tr>
<tr>
<td>1.50pm</td>
<td>Return to class</td>
</tr>
<tr>
<td>3.10pm</td>
<td>Whole School dismissed</td>
</tr>
</tbody>
</table>

### Arrival at School
Children should not be in the school grounds before 8.30am. Supervision of children is between 8.30am and 3.30pm.

### Absence from School
After an absence from school a written explanation by a parent or guardian is required. An email or ‘Skoolbag app’ notification from the parent or guardian, sent to the class teacher or Front Office, is accepted. It must however, be dated and signed by the person receiving it. This is a legal requirement.

If your child has to leave early on a particular day, a written note to the class teacher is also required and parents are asked to sign their child out at the Front Office.
The curriculum at St Vincent's combines the Australian Curriculum with the ACT Curriculum Framework Every Chance to Learn. These frameworks provide the essential learning for ACT students across the key learning areas of English, Mathematics, Science, Social Sciences, The Arts, Health and Physical Education and Languages. The Religious Education curriculum at St Vincent's follows the Treasures New and Old Religious Education syllabus developed by Catholic Education of Canberra and Goulburn. Literacy and Numeracy are considered to be of prime importance and we employ strategies in all areas of learning to develop these vital skills in our students.

At St Vincent’s, we endeavour to provide a curriculum that will develop each student as:

… a person
The curriculum at St Vincent’s Primary School provides a foundation for each student’s intellectual, physical, social, emotional, moral and spiritual development, enabling them to discover and develop their capabilities and talents through a balanced education of the whole person.

… a learner
The curriculum at St Vincent’s Primary School is Christ centered fostering within the learner knowledge, attitudes and values that are life giving and transformative, promoting the search for meaning and truth. The curriculum will help the students to understand themselves and the Catholic faith tradition and to have an appreciation of the faith traditions of others.

… a community member
The curriculum at St Vincent’s Primary School prepares students with the knowledge, understandings, skills and values to be active, informed citizens inspired by the reign of God to participate in the life of the Church and serve in the social and economic life of the wider community. The curriculum will enable the student to participate fully in the life of the Catholic community.

… a contributor to society
The curriculum at St Vincent’s Primary School aims to produce students as critical thinkers, problem solvers, innovators, and people of justice who contribute to a healthy functioning society. It supports students to apply their faith, knowledge and skills to their relationships, their experiences beyond school and to contribute to the local, national and global society.
**Information Communication Technology (ICT)**
In order to enhance a student’s learning and to increase confidence in the use of computers all classes have the use of desktops, iPads, laptop computers and Interactive Boards. Appropriate educational software is used, with the Internet being available for all students. The use of computers, iPads and Interactive Board technology are incorporated in all aspects of learning.

**Languages**
Italian is taught throughout the school by a specialist Italian teacher. The students have one lesson per week. Cultural awareness is an important component of the program and Indigenous and Asian awareness programs are also integrated across Curriculum areas.

**Chinese Classes**
Chinese classes are conducted by FCCCI Chinese School on the school premises after school from 3.30pm until 5.30pm each day. While not organised by St Vincent’s, we are supportive of the program.

**Music**
Music is taught by a music specialist throughout the school and includes activities such as singing, dancing, playing musical instruments and musical appreciation. Private music lessons (e.g. piano, guitar, violin) are available. Please ask the Office Manager for more information.

**Learning Support**
The Learning Support program at St Vincent’s Primary School provides a support network for students, teachers and parents. Students who may require support for aspects of learning do so in an environment which adapts the most effective means of developing their full potential. The Learning Support Team’s role is both supportive and advisory, working with class teachers and outside agencies to develop and implement inclusive programs for all students.

**Testing**
In accordance with Australian Government educational requirements all students in Years 3 and 5 take part in the National Assessment Program, Literacy and Numeracy (NAPLAN).
**Library**
The Library at St Vincent’s plays a central role in the school and reflects and implements the educational philosophy of the school.

The central role of reading is to gain knowledge however library lessons also aim to enthuse children to read for pleasure, relaxation and cultural development. Lessons give students confidence and success in using the library as a place for research and individual study.

We recognise that individuals vary in the ways they best learn, and we attempt through the Library and its resources to provide a variety of learning situations and materials to suit all children.

All students require a library bag to protect our books. The number of books to be borrowed each week is usually one for Kindergarten and two for other year levels. Children can negotiate with the Librarian to vary this in individual cases. Borrowing can be done at lunchtime on the days the Library is open and during school hours on a regular basis.

**Sport**
Participation in Sport is encouraged at St Vincent’s. Fundamental Motor skills for all sports are taught in PE lessons each week. Parental help with the coaching and management of teams is always warmly welcomed.

St Vincent’s is involved in the Belconnen Primary School Sports Association. All students are encouraged to participate in the three major sporting activities for the year – Swimming, Cross Country and Track and Field Carnivals. A team is then chosen to represent St Vincent’s at the Belconnen District Carnivals. All students participate in an intensive Royal Life Saving Society Swim and Survive program for two weeks of the year.
Sport Houses

Dhura – meaning Earth

Winyu – meaning Sun

Ngulla – meaning Trees

Ngadyung – meaning Water

Before School Care and After School Care (on the premises)

Before School and After School Care are both provided at St Vincent’s Primary School. Before School Care is from 7.30am-8.45am and a light breakfast is served. After School Care is from 3.10pm-6.00pm and afternoon tea is provided. This service is provided by the YMCA and parents wishing to use this service should contact the YMCA directly.

Expectations

Students are expected to be polite, responsible and respectful at all times. Students become familiar with the school rules and they are expected to abide by them.

School rules

✓ Using good manners and showing respect for everyone.
✓ Listen and speak courteously.
✓ Everyone has a right to feel safe at all times.
   o Hands off.
   o Play in correct areas.
✓ Care for the school and its environment.
✓ Respect others’ property.
✓ Answer bells promptly.
✓ Walking quietly throughout the building.

Parent/Teacher Communication

At St Vincent’s, open communication between home and the school is important. Staff members work in partnership with parents to ensure the students receive the best possible education spiritually, intellectually, physically, socially and emotionally. An information evening is held in Term 1 to inform parents of the school direction, innovative programs as well as day to day routines of the school. Parent Conversations are held in Week 5, Term 1, so teachers and parents have the opportunity to meet and discuss goals for the children in the year to come. Written reports are prepared in Term 2 and Term 4. Opportunities to discuss your child’s report and progress are also held at this time. Parents may contact teachers at any other time to arrange an interview if they would like to discuss their child’s progress or if they have any concerns.
Excursions/Incursion
During the year the students attend class/school excursions. This is an important part of the total program. In order to assist staff on these occasions it is vitally important that permission notes are returned promptly. Cost of excursions or incursions (school based events) is covered by the Excursion Levy on the School Fees each term.

Sacraments
The students are prepared for the Sacraments of Reconciliation in Year 2 and Eucharist in Year 3. Confirmation is held for Years 5 and 6 every second year. On enrolment to the school, a copy of each child’s Baptismal Certificate should be presented to the Office Manager for filing, so it is available before preparation of the Sacraments.

Visiting the School
We encourage visitors to the school and they assist in many and varied ways. Any adult who volunteers to help in the School or with coaching, driving children to excursions, canteen etc. must have a registered Working With Vulnerable People card and show it upon request. The card must be presented at the Front Office for a copy to be made and filed for the school’s records. Registration for volunteers is free and you will find the registration application on the Office of Regulatory Services website at: www.ors.act.gov.au/community/working_with_vulnerable_people or at the Government Shopfronts. Parents who are assisting in the school are asked to sign in at the Front Office and receive a Visitor’s Pass. Visitors are asked to wear them whilst in the school.

Homework
Students are given homework each week and parents are asked to assist teachers by providing supervision and encouragement. Details of each class’ homework will be outlined in notes sent home at the beginning of each term. If there are any difficulties in completing homework please contact your child’s teacher.

Year 5/6 Camp
Each year, Years 5 and 6 students attend a camp as part of their leadership and social development. This has proved a great opportunity for the students to form friendships, develop confidence and experience opportunities not available in the school setting. These camps have proven very successful and staff and students look forward to being together for the three days.
School Fees
The Tuition Fee and Canberra Catholic Schools Building Fund Levy are set by the Catholic Education Commission in Term 4 of each year and are subject to change.
- The School levy is administered by the School Community Council and is used to pay the ‘housekeeping’ bills, e.g. electricity, gas, telephone etc. It is used to buy text books, paper and craft materials throughout the year. It is also used to cover cleaning costs, books for the School Library, ICT items and help with ground maintenance.
- The Excursion levy covers any excursions or incursions organised by the school.
- The Sports levy covers the Water Safety Program and the Footsteps Dance program.
- The Capital Projects Levy provides the capital for the school to continue to grow and develop.

School fees are due each term at the end of Week 5 and prompt payment is appreciated. However, if any family experiences difficulty in meeting this commitment, an appointment should be made with the Principal to discuss payment options.

Newsletter
Each week a newsletter is prepared and distributed to inform the school community of what is happening at school. This is a great source of information, so please be sure to read it. The newsletter is received by email and is available on the School Website and through the ‘Skoolbag app’.

Messages
Interruptions to classes are kept to a minimum. If arrangements are suddenly changed, messages can be passed on to your child. Please make arrangements with your child in the event of wet weather so that there is no confusion at the end of school.

Contact Phone Numbers
Parents are asked to inform the Front Office IMMEDIATELY if contact details change so that you can be reached in case of illness or accident. It is very distressing for a sick or injured child if we are unable to contact you.

School Terms
There are four terms, each of ten weeks’ duration. Details are in the school calendar, which is distributed to every family each term and can be accessed on the School Website or the ‘Skoolbag app’.
**School Banking**
School Banking is provided through the Commonwealth Bank. New account forms can be obtained from the Front Office on request. Your child should give the teacher anything pertaining to school banking. Students are encouraged to form a habit of banking and this is each Friday.

**Canteen**
The Canteen is open for counter sales at Recess and Lunch on Fridays only. All lunches must be ordered and this can be done either online ([www.flexischools.com.au](http://www.flexischools.com.au)) or by writing your child’s name and lunch order clearly on a paper bag and putting the correct money (if possible) inside.

**School Counsellor**
CatholicCare provides the school with a part time counsellor. The school counsellor is available to see students and their families. Please contact the Front Office to make an appointment.

**Community Nurse**
Each year a Department of Health Nurse assesses all Kindergarten students at the school. The students’ vision, hearing and speech are assessed. Parent permission for these assessments is sought and when necessary, parents are contacted after the assessments.

**Notification of Medical Conditions**
Students bringing medication to school must hand it in to the Front Office where it will be dispensed at the appropriate time. Students who have asthma may keep their puffer with them. Parents are asked to have an emergency plan for all asthmatic children, so that staff are aware of the course of action in case of an attack. Any student on medication must complete the form ‘Consent to Dispense Medication’, giving clear instructions on time, dosage and what the medication is for from parents or doctor. Medication must be in its original container with the dosage clearly marked on it.

**Allergies**
There are a number of students in our school community who suffer allergic reactions to nuts and nut products, dairy, strawberries, and eggs. These allergies may cause anaphylaxis and can be life-threatening. While we cannot ask families not to bring all of these components, it is necessary for St Vincent’s to be a ‘nut free environment’ to accommodate these students needs. Students, staff and parents are not to bring to
school any food products containing nuts or nut products. All students need to be aware that they are to only eat from their own lunch box and not share food or drink with any other student. Staff and students must wash their hands and face after eating and upon entry to class.

**Sun Protection**
St Vincent’s Primary School recognises the dangers of exposure to ultra violet solar radiation. While outdoors, staff and students must wear a hat that protects their face, neck and ears. Students without a hat must sit on the ‘silver seats’ under the roofline. The school also provides sunscreen and staff and students are encouraged to use it.

**Immunisation**
The National Health and Medical Research Council recommend that all children in Australia have routine immunisations against the following vaccine-preventable diseases: diphtheria, tetanus, pertussis, poliomyelitis, measles, mumps and rubella.

The Health Department requires an up-to-date copy of your child’s immunisation records, showing the receipt of the 5 year old booster at the time of entry to school. This is to be given to the school when your child has had his/her 5 year old booster. (Yellow sheet)

The school also requires a copy of this information, which is kept in each child’s enrolment form. (Blue sheet)

If there is an outbreak of, e.g. measles, and your child has not been immunised, he/she will be advised to stay at home.

Some information about common diseases:

**Chicken Pox:** excluded for at least 5 days after the rash first appears, and all the blisters are dry and the child is systemically well. Contacts are not excluded.

**Rubella (German measles):** excluded for 4 days after the appearance of the rash and until fully recovered. Contacts are not excluded.

**Measles:** excluded for 4 days after the rash appears and until fully recovered. Contacts are not excluded.

**Mumps:** excluded for 9 days after onset of symptoms or until swelling has gone down (whichever is sooner). Contacts not excluded.

**Ringworm:** excluded until the day after effective treatment has commenced.
Acute Conjunctivitis: excluded until discharge from eyes has ceased. Contacts not excluded but regularly inspected.

Impetigo (school sores): excluded until appropriate treatment has commenced and sores on exposed surfaces are covered with a watertight dressing.

Head Lice: Students are asked to stay away from school until treatment has been given. The school is to be notified if your child has head lice and will in turn notify the parents of children in that class to check their child’s hair.

Whooping Cough: excluded for 21 days from start of cough, or for 5 days after starting a course of antibiotics.

SCHOOL COMMUNITY COUNCIL

The School Community Council meets twice a term to discuss such areas as:

- Policy direction,
- Financial management and accountability,
- Pastoral care,
- Planning,
- Maintenance of facilities, and
- Communication

As part of its role the School Community Council organises activities that promote a spirit of co-operation and communication between parents and the school.

The School Community Council also aims to help in the provision of teaching resources, facilities and sporting equipment for use by the pupils. It does this through various fundraising activities.

All parents and guardians of students attending St Vincent’s are encouraged to be involved in the life of the school. Active participation helps unite parents, students and staff into a nurturing community, where loyalty and support will ensure that the school’s reputation is maintained.

Details of the Council and its activities are on the School website. You can also contact the Council at stvincentscouncil@gmail.com
SCHOOL UNIFORM

The school uniform is an integral part of our school identity. Students must wear the correct uniform, and parents are asked to assist in the maintaining of standards in this matter. It is important for students to take pride in their appearance and in their school. This does not keep them from being an individual within the group, but rather fosters a sense of community within the school and in the wider Catholic school community, of which we are a part.

The uniform is available at MacDonald's Children's Wear at Jamison Plaza and the Uniform Shop, Kippax. It is important to have all components of the children’s uniform clearly marked with the child’s full name.

SUMMER UNIFORM

**Boys:**
Navy blue shorts
Light blue polo shirt with school logo
Navy blue socks
Black shoes
School hat

**Girls:**
School dress
White socks
Black shoes or
Royal blue cuffed shorts
Light blue polo shirt with school logo
White or navy socks, black shoes and school hat.

WINTER UNIFORM

**Boys:**
Navy blue trousers
Light blue shirt or skivvy or polo shirt
Maroon jumper with gold logo
Navy blue or white socks
Black shoes
School hat
Girls:
Blue pinafore OR navy blue trousers
Light blue blouse or skivvy
Maroon jumper with gold logo
Navy blue tights or socks; or white socks
Black shoes
School hat

SPORTS UNIFORM
Boys:
Royal blue shorts
Yellow school polo shirt
White socks
Sneakers
Blue track suit

Girls:
Same as for boys but royal blue pleated skirt instead of shorts.
Please Note: All socks are to be above the ankle.

Hats
School hats are a compulsory part of the school uniform and are to be worn at all play and sport times. Children without hats will be required to sit in the shade at play times.

Jewellery
Students are asked not to wear jewellery to school.

Second Hand Clothing Pool
A second hand clothing pool operates at St Vincent's and is open each day. Good quality school clothing at cheap prices is available. The Office Manager will direct you to the clothing pool.
BEGINNING SCHOOL
It is a big change for a 5 year old to pass from the intimacy of the family circle to school, even if they have attended pre-school. Here are some practical ways in which you can help this transition.

See that all articles brought to school are marked clearly in a prominent place with given name and surname.

Teach your child to:

- Tie shoe laces, do up buttons, put on and take off outer clothing without help;
- Recognise his/her name;
- Repeat his/her name and address;
- Put away toys, books, etc. after use;
- Wash his/her hands and flush the toilet unassisted;
- Know how he/she goes home after school, e.g. with mum, by bus, with friends;
- Open and close his/her school bag;
- Listen to stories, look at pictures and talk about them;
- Greet teachers and companions by title and name.

Please remember that the school does not replace the home, but complements it, in the education of your child.

Continue to take a positive part in your child’s education and try to attend Education functions arranged by the school, such as parent/teacher interviews, meetings and other functions arranged for parents. We are always happy to discuss your child’s progress with you.
ENROLMENT PROCEDURE
Enrolment Information can be read in the Enrolment Information Pack on the Catholic Education website www.cg.catholic.edu.au

Parents should understand that acceptance of their children at the primary school does not confer an automatic right of enrolment in a Catholic secondary school of their choice.

All new parents are required to meet with the Principal before their child/ren is enrolled at the school. At these interviews, parents are to provide the school with relevant information about their child/ren, including necessary forms and reports or other information from previous schools. The Principal will explain the school’s expectations of parents who enrol their children at St Vincent’s Primary School.

Generally, the ‘cut-off’ enrolment date whereby children commence Kindergarten, should be five years of age by 30 April of the year of enrolment. Variations must be discussed with the Principal. Enrolment into St Vincent’s Primary School must be completed on an official Systemic School Enrolment Form lodged at the school.

Parents will be notified in writing of the success or otherwise, of the application by the end of June. Where a child is unable to be enrolled the child will, at the parent’s request, be placed on a waiting list and/or will be referred to a neighbouring Catholic school if vacancies exist.

People moving into the area during the year may enrol their child at any time if there is a place available. Places will only be kept for a child who is withdrawn from the school for a period not exceeding one school term unless prior arrangements have been made with the Principal. Any application for re-enrolment will be considered within the prescribed enrolment priorities.

Education of children in a Catholic School requires a commitment of parents to the payment of the term fees, which include tuition fees, administrative levies and building fee levies.
ST VINCENT’S SCHOOL SONG
WITH HEARTS OF LOVE – CARITAS
COPYRIGHT Phil Murray November 2006

With open hearts, and eager minds,
We’ve much to learn on our journey of life.
Each step we take, each move we make,
Helps us become our best – for this we strive.

Chorus:
St Vincent’s School let’s join hands together!
With hearts of love, we learn side by side.
We build a home enfolded in the love Jesus brings
And a world that nurtures all of life.

Each one unique, no two the same;
So more is gained when we share what we know.
We welcome all, each precious one,
Enriched each time a friendship forms and grows

Chorus:
St Vincent’s School let’s join hands together!
With hearts of love, we learn side by side.
We build a home enfolded in the love Jesus brings
And a world that nurtures all of life.

Someday we’ll be, just wait and see,
The ones who’ll lead down the path tried and true.
We’ll make you proud! We’ll shout out loud
To shape our world on truths we learned from you.

Chorus:
St Vincent’s School let’s join hands together!
With hearts of love, we learn side by side.
We build a home enfolded in the love Jesus brings
And a world that nurtures all of life.
With hearts of love, we’ll nurture all of life.
St Vincent’s School Prayer

Dear Lord

As we begin this day I thank you for the Land, the Language and the Culture of our Indigenous people.

I offer you myself and all I do today.

Mary, my mother, help me to love God and others today.

St Vincent de Paul, show me how to love and care for others, by walking in the Footsteps of Jesus.

Amen.